

EZ Movers and Storage

We Make Moving EZ!

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The Ultimate Moving Checklist

Use this guide to stay organized and stress-free during your move.

□ Preparation Phase (4–8 Weeks Out)

The “Big Picture” items to tackle as soon as you know you are moving.

- **Declutter:** Sort through your belongings. Donate, sell, or discard anything you haven't used in a long time.
- **Plan Your Inventory:** Make a list of everything you are bringing to your new home.
- **Valuation:** Determine the replacement value of your belongings for insurance purposes.
- **Hazardous Items:** Identify household chemicals (like old paint, cleaning fluids) and find out where to properly dispose of them, as they often cannot be moved.
- **Change of Address:**
 - Fill out a USPS change of address form.
 - Notify the IRS (Form 8822).
 - Update your address with banks, credit cards, and insurance providers.
 - Notify friends and family.
- **Medical Records:** Request copies of medical, dental, and veterinary records to take with you.
- **School Records:** Notify your children's schools and arrange for records to be transferred.
- **Driver's License:**
 - **Out of State:** Research auto licensing and insurance requirements for your new state.
 - **In-State:** Locate where to update your address on your current license.
- **Travel Arrangements:** Book hotel and airline reservations if required for the move.
- **Services:** Return cable/internet equipment and schedule disconnection dates.

□ 8 to 14 Days Before Moving

- **Utilities:** Schedule disconnection of gas, electric, and water at your current home and arrange for connection at your new home.
- **Return Items:** Return library books and collect items you may have loaned out to friends.
- **Appliance Prep:** Arrange to have major appliances (washer, dryer, fridge) disconnected and prepped for the move.

□ 2 to 7 Days Before Moving

- **Flammables:** Properly dispose of all flammable items (propane tanks, aerosols, fuels).
- **Essentials Box:** Pack a "First Day" box with essentials you will need immediately (toilet paper, snacks, chargers, tools). **Mark this box "DO NOT MOVE"** so it travels with you in your car.
- **Personal Luggage:** Pack suitcases with clothes and toiletries for the first few days.
- **Travel Items:** Separate items you will transport yourself (in the car or plane) from what the movers will take.
- **Fixed Items:** Remove any installed items you plan to take (e.g., shelving, TV mounts, antennas).

□ The Day Before Moving Day

- **Curtains:** Take down curtains, drapes, and rods.
- **Refrigerator:** Empty, defrost, and clean your fridge/freezer. Leave doors open for at least 24 hours to air dry.
- **Kitchen:** Clean the stove and other remaining electronics.
- **Meals:** Plan an easy breakfast for tomorrow. Buy paper plates and plastic utensils to avoid dirtying dishes.
- **Rest:** Pack everything except your alarm clock and get a good night's sleep!

□ Moving Day

- **Bedding:** Strip the beds but leave the frames intact (movers will typically dismantle them).
- **Keys:** Collect all keys to the house and locking items; keep them in a safe place or hand them over to the landlord/new owner.
- **Be Present:** Remain at home when movers arrive to answer questions and sign the inventory.
- **Walk-Through:** Walk with the crew foreman while they take inventory of your goods.
- **Documentation:** Keep your signed Bill of Lading and inventory list in a safe, accessible place (not in a packed box!).
- **Address Verification:** Ensure the driver has the correct delivery address and your contact phone numbers.
- **Final Check:** Do a final walk-through of every room, closet, and cabinet to ensure nothing is left behind.
- **Delivery Date:** Confirm the estimated delivery date and time with the foreman.